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BYLAWS SUBMITTAL FORM FOR UNITS, COUNCILS, AND DISTRICTS

INSTRUCTIONS – To submit updated bylaws for review and approval:

- Complete this form, listing proposed bylaws amendments on page 2
- Send form and one (1) electronic copy of updated Bylaws and Standing Rules to the council PTA, if in council, or your district PTA. The district PTA will send bylaws to Cyndi Barton (CBarton@capta.org) for processing and forwarding to the California State PTA Parliamentarian.

1. PTA INFORMATION:

Unit:	Calle Mayor Middle School PTSA
Council:	Torrance Council of PTAs
District PTA:	Thirty-Third District California Congress of Parents and Teachers, Inc.
Organization Date:	November 5, 1958
California State PTA ID#:	3140
National PTA ID#:	00007846
Employer Identification #:	95-6205081
Franchise Tax Board #:	9509841
Registry of Charitable Trust #:	CT0184368
Incorporation #:	N/A
Grade Levels:	6th, 7th, 8th
Fiscal Year:	July 1 to June 30

2. THE ENCLOSED BYLAWS AND STANDING RULES (Check all that apply):

- New Unit
 New Council
 Organization Date: _____
- Update to current standard bylaws with no changes (Unit, Council, or District)
- Change of Status/Fiscal Year (District PTA to attach original COS form signed by district president)
- Proposed amendments as listed on page 2
- Additional Standing Rules attached
 No additional Standing Rules

FOR OFFICE USE ONLY – DISTRICT PTA OFFICER/CHAIRPERSON TO COMPLETE:

Name:	_____		
District Position:	<input type="checkbox"/> President	<input type="checkbox"/> Parliamentarian	<input type="checkbox"/> Other
Street Address:	_____		
City:	_____	Zip Code:	_____
Email:	_____	Phone:	_____
Date Submitted to District PTA:	_____		
Date Submitted to State PTA:	_____		

3. LIST OF AMENDMENTS – For each proposed amendment to the bylaws:

- List the current wording and the proposed change

Bylaws updated with: No changes Changes as follows:

Page #	Article #	Section #	Proposed Amendments (Attach additional pages if necessary)
3	IV	4	..annual dues of eleven dollar(s)...(\$11.00)...
8	VII	8	Members of the association may participate in and act at any meeting of this Association via teleconferencing...Quorum shall be established by roll call and/or identification of individual
10	VIII	8	Members of the executive board may participate in and act at any meeting of the executive board via teleconferencing...Quorum shall be established by roll call and/or identification of individual
16	Standing Rules	#6	Association Meeting Dates: fourth Tuesday of September, December, February, and May of the school year unless otherwise ordered by hte Association or the executive board.
16	Standing Rules	#10	Executive board meetings shall be held on the first Wednesday of each month during the school year.
17	Standing Rules	#12	Authorization for Expenditures...not to exceed a cumulative total of one thousand dollars (\$1,000.00) between meetings of this Association.
17	Standing Rules	#15	Members of committees may participate in and act at any meeting of the committee via teleconferencing...Quorum shall be established by roll call and/or identification of individual

4. BYLAWS SUBMITTED BY (Please print or type):

Unit Officer/Chairperson:		Council Officer/Chairperson:	
Name:	Gary Hsieh		
PTA Position:	Parliamentarian		
Street Address:			
City:	Torrance		
Zip Code:	90505		
Phone:			
Email:			

Revised: December 2023